

# NetsmartCONNECT Solution Support Portal

Training for Simple clients

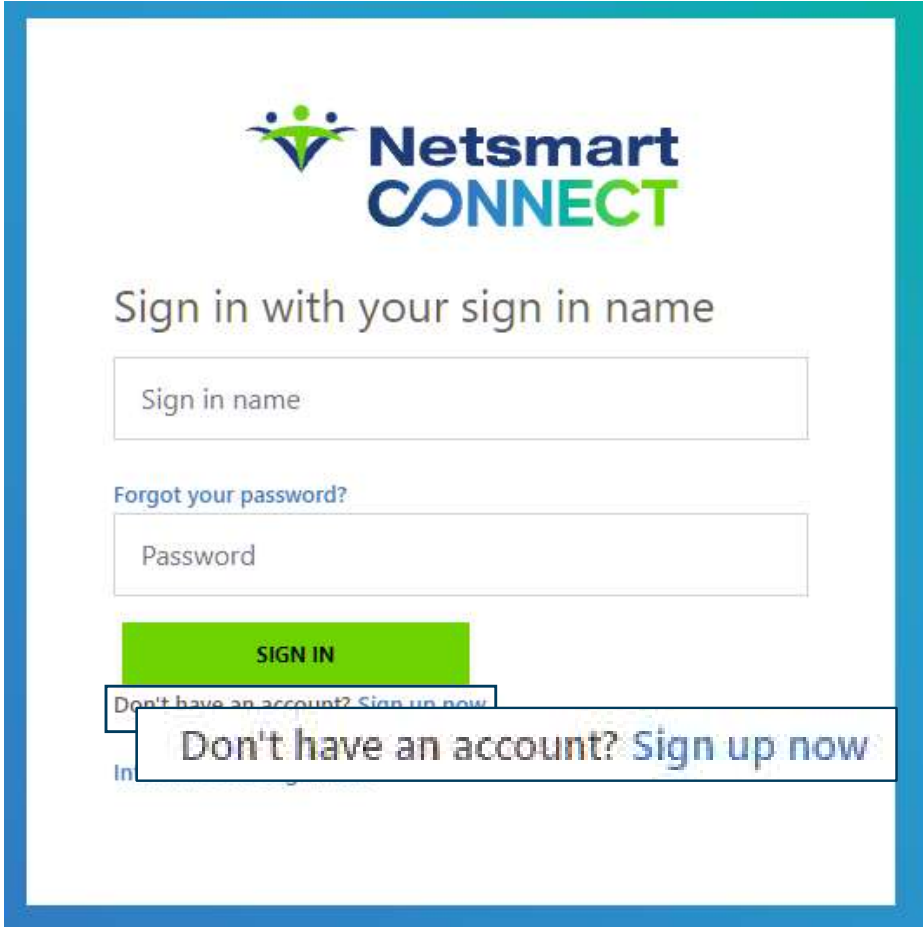
# Register for NetsmartCONNECT


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- ① “Create your account for contacting Simple Support” email sent on 12/14 from [simple@ntst.com](mailto:simple@ntst.com)
  - Check Spam/Junk if missing
  - Call Support if you need assistance
- ② Begin with registration on NetsmartCONNECT home page

Click [Sign up now](#)

<https://netsmartconnect.com>





Sign in with your sign in name

Sign in name

[Forgot your password?](#)

Password

**SIGN IN**

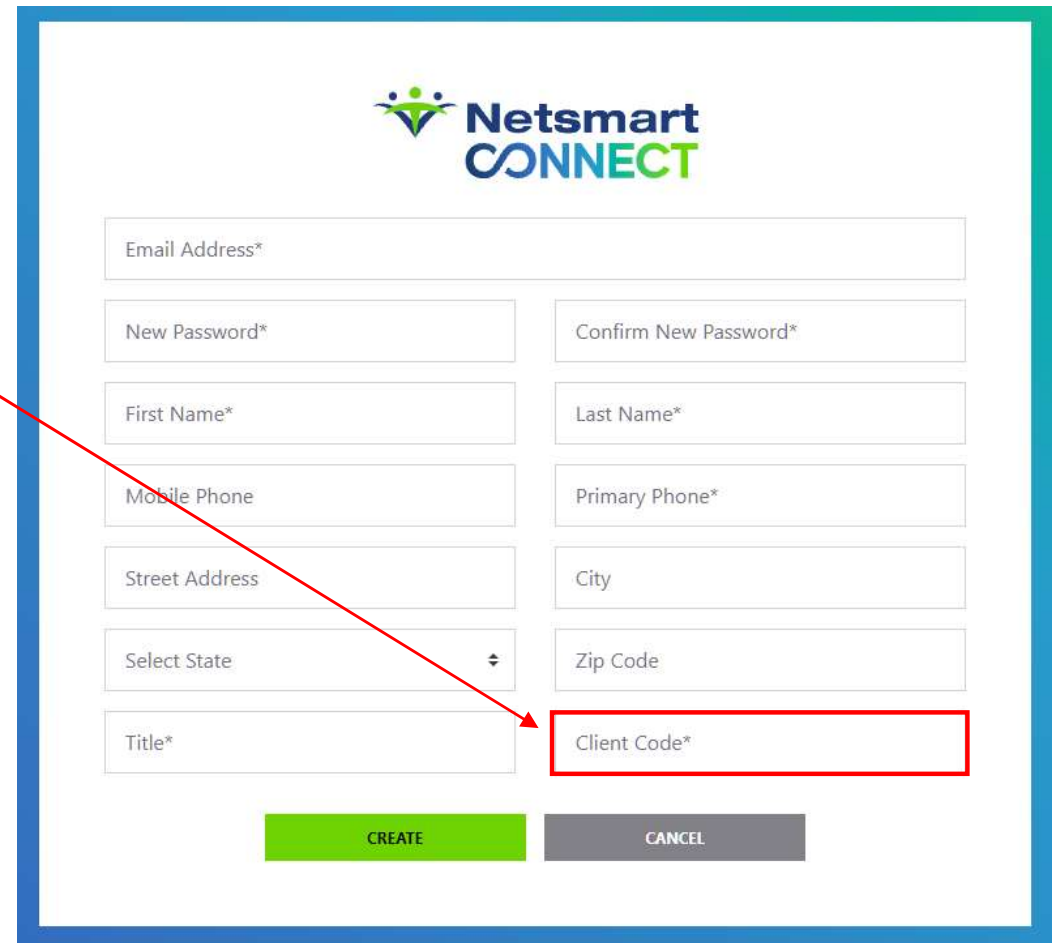
[Don't have an account? Sign up now](#)

# Complete registration

## Fill in required fields

- Client code is your Netsmart account number

- Find your client code in the email mentioned on the previous slide
- If you are unsure of your code...
  - Ask someone at your facility who knows the code
  - Call Simple support if you are not able to find it




The image shows a registration form for Netsmart CONNECT. The form is titled "Netsmart CONNECT" and contains several input fields. A red box highlights the "Client Code\*" field, and a red arrow points from a separate "Client Code\*" field on the left slide to this field. The form includes fields for Email Address\*, New Password\*, Confirm New Password\*, First Name\*, Last Name\*, Mobile Phone, Primary Phone\*, Street Address, City, Select State (dropdown), Zip Code, and Title\*. At the bottom, there are "CREATE" and "CANCEL" buttons.

Email Address*	
New Password*	Confirm New Password*
First Name*	Last Name*
Mobile Phone	Primary Phone*
Street Address	City
Select State	Zip Code
Title*	Client Code*

CREATE CANCEL

# Example Registration – Click Create



exampleuser@ntst.com

.....

.....

Example User


Mobile Phone (417) 111-2222

Street Address City

MO Zip Code

Example Title 4999999

**CREATE** CANCEL



exampleuser@ntst.com

.....

.....

Example

Mobile Phone (417) 111-2222

Street Address City

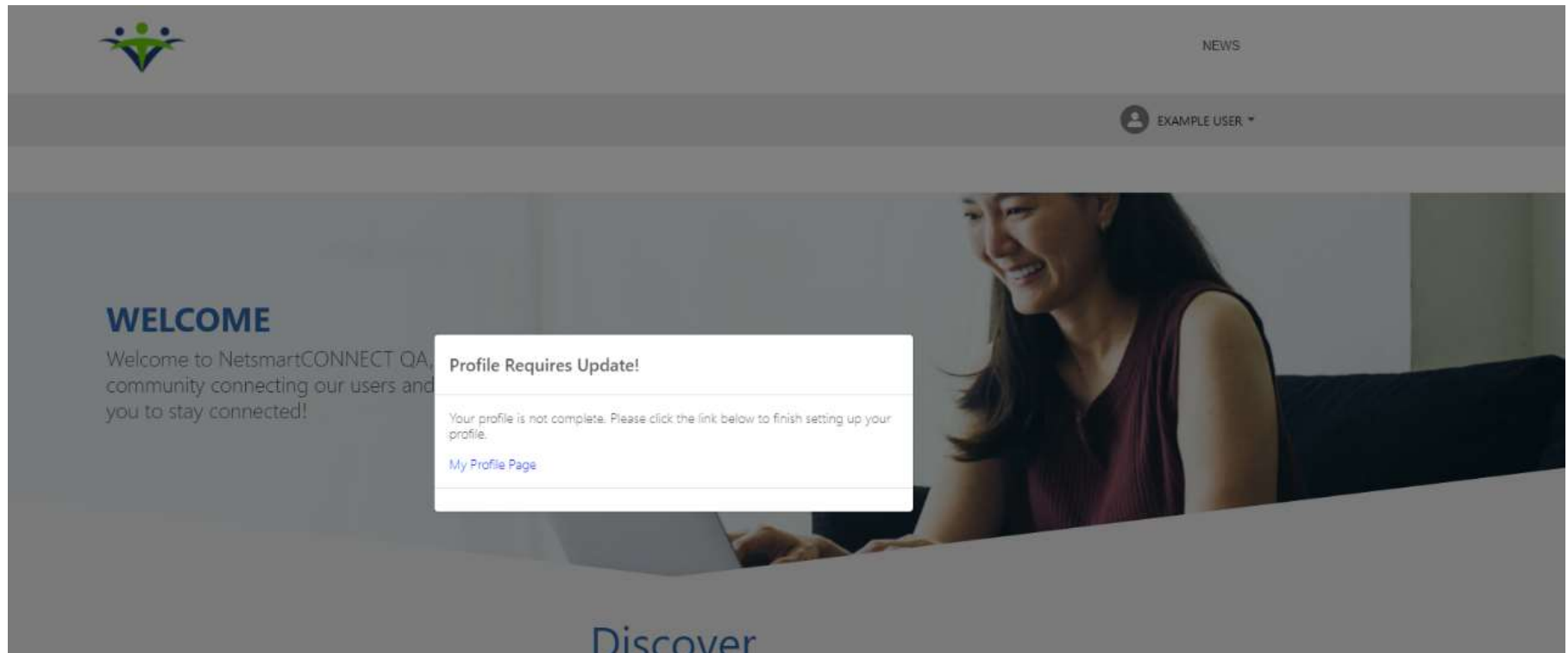
MO Zip Code

Example Title 1281629

**CREATE** CANCEL

Please wait while we process your information.

# Profile Updates



# My Profile – Set up

## Public Display

- Choose which fields to turn on for public view

Public Display?

- Uncheck those fields you wish to hide

## Choose up to 3 Focus areas

## Choose your Region

## Choose Line(s) of Service

- Click **SAVE** once all fields are complete

### My Profile

First Name *	Last Name *	
<input type="text" value="Example"/>	<input type="text" value="User"/>	
Title *	Email *	
<input type="text" value="Example Title"/>	<input type="text" value="exampleuser@ntst.com"/>	
<input checked="" type="checkbox"/> Public Display?	<input checked="" type="checkbox"/> Public Display?	
Primary Phone *	Mobile Phone	
<input type="text" value="(417) 111-2222"/>	<input type="text"/>	
<input checked="" type="checkbox"/> Public Display?	<input checked="" type="checkbox"/> Public Display?	
Street Address		
<input type="text"/>		
<input checked="" type="checkbox"/> Public Display?		
City	State	Zip Code
<input type="text"/>	<input type="text" value="MO"/>	<input type="text"/>
<input checked="" type="checkbox"/> Public Display?	<input checked="" type="checkbox"/> Public Display?	<input checked="" type="checkbox"/> Public Display?
Focus Areas *	Regions *	
<input type="text" value="Choose Focus Area(s)"/>	<input type="text" value="Choose Region(s)"/>	
<input checked="" type="checkbox"/> Public Display?		
Lines of Service *		
<input type="text" value="Choose Line(s) of service"/>		
<input checked="" type="checkbox"/> Public Display?		

**SAVE**